

# PARISH AGREEMENT

Parish Name \_\_\_\_\_

Parish Coordinator: \_\_\_\_\_ Phone: \_\_\_\_\_

2nd Parish Coordinator \_\_\_\_\_ Phone: \_\_\_\_\_  
(as applicable)

Pastor: \_\_\_\_\_ Phone \_\_\_\_\_

Location of Totus Tuus Program: \_\_\_\_\_

## **The Parish Coordinator(s) and the Pastor agree to the following:**

**Parish Coordinator** The Parish Coordinator(s) should be present at all times during the week of Totus Tuus programming. If for some reason the Parish Coordinator cannot be present, you agree that another parish representative will be present. When the Parish Coordinator is not available, he or she will inform Totus Tuus staff of emergency procedures, be available via cell phone, provide keys, etc.

The Parish Coordinator(s) is responsible for duties set forth in the 2026 Totus Tuus Coordinator Guide.

**Parish Volunteers** In addition to the Parish Coordinator, it is necessary to provide a minimum of two volunteers to support the missionaries in their needs when working with students. The adult to student ratio in the classroom should be 1:8. Please provide extra volunteers to meet this requirement.

**Registration** The Parish Coordinator and the Parish will be responsible for marketing Totus Tuus to its parishioners. Totus Tuus is a Diocesan program, and all participants must register through the diocese. Registration will be on-line for all participants and parish coordinators will be provided with an updated list regularly prior to their program week.

Registering for Totus Tuus commits a participant to stay for the entire duration of the program, unless prior arrangements have been made with the Parish Coordinator and Totus Tuus staff. The Parish Coordinator will handle any participant who wishes to leave the Totus Tuus program early by contacting the parents/guardians.

**Location** The Totus Tuus programming will occur at the Location listed above.

**Off Site Events** Any off-site event (usually only one evening allowed for middle/high school programming) requires prior planning and notification to the Totus Tuus staff prior to the dates of the program. All off-site events require parental consent, the appropriate number of qualified chaperones (1 adult per 8 student ratio), and transportation which must be arranged by the Parish Coordinator. Totus Tuus staff **will not** drive participants. Parish Coordinator will assure that adult drivers have met the Diocesan Safe Environment requirements and are at least 25 years of age. Appropriate transportation will be arranged by the Parish Coordinator and includes cars, mini-vans, or buses; 11-15 passenger vans are not allowed. Parish Coordinator will see to it that drivers are at least 25 years of age and have good driving records and current insurance coverage.

**Participant Code of Conduct** Parish and Parish Coordinator will assist Totus Tuus staff and teachers in assuring that, during Totus Tuus programs, participants will not a.) possess weapons of any kind, including pocket knives; b.) purchase, possess, consume, or distribute alcohol, illegal drugs, or tobacco; c.) engage in any form of promiscuous activity or peer harassment; d.) use profanity in any form; e.) humiliate, ridicule, threaten, demean, or degrade anyone in any way; f.) destroy or damage property; g.) access or otherwise view pornography and other inappropriate social media content, including on personal electronic devices; or h.) engage in any other behavior inconsistent with Catholic teaching.

**Failure to adhere** to this Code of Conduct will be addressed immediately and cooperatively between the Totus Tuus Staff and Parish Coordinator and, where appropriate, the Pastor. The Parish Coordinator will notify parents/guardians and request that the child leave the Totus Tuus program. Depending on the severity of the infraction, the participant may not be able to return to the Totus Tuus program.

## **Payment Schedule: Parish cost of program is \$2000**

Cost for the 2026 program is \$2000 for parishes and \$40 for each participant with a \$120 family maximum. Parish fees are due in two non-refundable payments of \$1000. Monies will be refunded if the Grand Island Diocese is unable to provide this program to your parish.

\$1000 Non-refundable fee due with signed agreement

\$1000 Non-refundable fee due March 1, 2026

**Parish Coordinator(s): Signature(s)**

**Pastor: Signature**

\_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_